

SURAKSHA INDIA INSTITUTE OF FIRE & SAFETY (SIIFS)

Jorhat Branch: N.H. 37, Teok, Near Johakhat Tini Ali Jorhat, Assam-785112

Guwahati Branch: 92, Dispur College Road, Opp. Shiv Mandir, Ganeshguri, Guwahati, Assam-781005

Sl. No. ☐☐☐

ADMISSION FORM

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Course Name: (Please Tick One)

- ☐ Certificate in Fire and Safety Engineering (CFSE -6months)
☐ Diploma in Fire and Safety Engineering (DFSE-1year)
☐ Fire Officer Course (FOC - 1 year)
☐ Safety Officer Course (SOC - 1 year)
☐ B.Sc. in Fire, Safety and Hazard Management (3 years)
☐ MBA in Industrial Safety Management (2 years)

Course code: Session/Year:.....

(Candidate should read all of the instructions given in the prospectus carefully before filling this form and Strike Out whatever is not applicable)

1. Name in Full in Block Letter:.....
2. Father's Name:.....OccupationPh No.:.....
3. Mother's Name:..... OccupationPh No.:.....
4. Student Contact No:.....E-Mail ID:.....
5. Student Social Media Details: **Face Book ID:** **Instagram ID:**

6. Please Tick:

Gender: ☐ Male ☐ Female ☐ Other **Date of Birth:**/...../..... **Blood Group:**

Employee Status: ☐ Student ☐ Employed **Marital Status:** ☐ Unmarried ☐ Married

Nationality:.....**Religion:**.....**Caste:**.....

7. Permanent Address:.....
.....P.O:.....P.S:.....
Dist:.....State:.....PIN:.....
8. Local Guardian Name & Address:.....
.....P.O:.....P.S:.....
Dist:.....State:.....PIN:.....Phone. No.:
9. Emergency Contact No:.....

(In case of any emergency, this number will be used to reach your guardian or family member.)

Note: Any change in address or phone number must be immediately informed to the institute.

10. Language known: ☐ Assamese ☐ English ☐ Hindi ☐ Boro ☐ Other

11. Hostel Requirement (Tick One): ☐ Yes ☐ No (Beyond 10 km Radius from Institute, it is compulsory)

12. Medium of Teaching Required (Tick one) : ☐ Hindi ☐ English ☐ Assamese

13. Study Material / Books Required In (Tick one) : ☐ Hindi ☐ English ☐ Assamese

14. Uniform Size Details (Tick the appropriate size)

Item	Size Options (Tick One)					
T-Shirt	<input type="checkbox"/> XXL	<input type="checkbox"/> XL	<input type="checkbox"/> L	<input type="checkbox"/> M	<input type="checkbox"/> S	
Shirt	<input type="checkbox"/> 44	<input type="checkbox"/> 42	<input type="checkbox"/> 40	<input type="checkbox"/> 38	<input type="checkbox"/> 36	
Pant	<input type="checkbox"/> 38	<input type="checkbox"/> 36	<input type="checkbox"/> 34	<input type="checkbox"/> 32	<input type="checkbox"/> 30	
Shoe	<input type="checkbox"/> 10	<input type="checkbox"/> 9	<input type="checkbox"/> 8	<input type="checkbox"/> 7	<input type="checkbox"/> 6	<input type="checkbox"/> 5

15. Educational Qualification: (Should include qualifying Exam)

EXAM NAME	BOARD/ UNIVERSITY	NAME OF SCHOOL/COLLEGE	SUBJECTS	MARKS OBTAINED	OUT OF	%	YEAR OF PASSING
10TH							
12TH							
DEGREE							
OTHER							

16. Particular relating to any extra – curricular activity: _____

17. Your References:

Name		Name	
Relation		Relation	
Address		Address	
Mobile No.		Mobile No.	

I hereby declare that all the information provided by me in the admission form, as well as the documents submitted, are true and complete to the best of my knowledge and belief. I undertake to submit any additional documents as may be required by the institute in the future.

I understand and agree that the institution reserves the right to cancel my admission, forfeit any fees paid, and revoke any admission claims if any information provided by me is found to be false, misleading, or fabricated. I further confirm that the attested photocopies of certificates submitted are true copies of the original documents.

I am fully aware that the course I am applying for is an autonomous course conducted by **Suraksha India Institute of Fire & Safety (SIIFS)**.

I also understand and agree that no refund will be claimed after payment of fees/fee installments. The institution shall not be held responsible for any incident—including accidents or mental/physical harm—that may occur during the course, training, or while availing hostel accommodation.

Place:

Date:

Signature of the Applicant

STUDENT DECLARATION

1. I shall abide by all rules, regulations, and instructions issued by the institute/college from time to time.
2. I acknowledge that based on institutional affiliation and recognition, my enrollment may be registered with the respective affiliated board or university. I understand that eligibility for industrial training or placement assistance is conditional upon maintaining minimum 80% attendance, obtaining satisfactory marks in internal assessments, maintaining good behavior, and participating actively in academic activities.
3. I understand that I have enrolled in a Fire and Safety course only, which is fully organized by the college/management. I am aware that this training may involve risks, including the possibility of serious injury or death. I am taking part in it voluntarily and at my own risk. Therefore, I agree that the college or its management will not be held responsible if I get injured or if any serious incident, including death, occurs during the training.
4. I know that Fire and Safety training can be dangerous and may lead to injury or even death. I am joining this training by my own choice and take full responsibility for my safety. I will not hold the college or the management responsible if I get hurt or if any accident, including death, happens during the training.
5. I confirm that I fulfill all eligibility criteria, including age, physical fitness, and educational qualifications, for the course(s) applied for—namely Fire-Safety, Health-Environment, and Disaster Management.
6. I understand and accept that all fees paid to the institution are non-refundable and non-transferable under any circumstances. In case I cancel my admission during the course, I agree to pay all pending academic dues. Final documentation, including certificates, will only be issued upon full fee clearance.

I hereby declare that all particulars furnished are true to the best of my knowledge and belief. I understand that any misrepresentation or suppression of facts may result in cancellation of admission or expulsion from the institute.

I have read, understood, and fully agree to abide by the above terms and conditions.

Place:

Date:

Signature of the Applicant

ACADEMIC RULES & REGULATIONS FOR REGULAR STUDENT

To maintain discipline, professionalism, and academic integrity, all students must adhere to the following rules and regulations throughout their course tenure:

1. **Attendance:** Maintaining regular and timely attendance is compulsory. Students with attendance below 80% will be fined ₹5,000 (Non-Collegiate), and those below 65% will be fined ₹10,000 (Discollegiate).
2. **Uniform & ID Card:** Wearing the full prescribed uniform and carrying a valid student ID card is mandatory at all times on campus and during training sessions.
3. **Mobile Phones:** The use of mobile phones is strictly prohibited in classrooms, laboratories, libraries, and training areas. Violations will result in disciplinary action.
4. **Leave Policy:** All leave requests must be submitted in advance and approved by the authority. Unauthorized absences will incur a fine of ₹200 per day.
5. **Fee Policy:** All fees—including registration, admission, tuition, and installments—are strictly non-refundable. A late payment fine of ₹100 per day will apply for overdue fees.
6. **Code of Conduct:** Any form of misconduct, inappropriate behavior, or violation of campus discipline may result in disciplinary action or termination from the course.
7. **Examinations:** Students must appear for and pass internal assessments to be eligible for final examinations.
8. **Respect & Discipline:** Students are expected to behave respectfully with faculty, staff, and peers. Disrespectful or unruly conduct will not be tolerated.
9. **Campus Etiquette:** Loitering or being present in non-designated areas without valid reason is prohibited. Students must maintain decorum in classrooms and training sessions.
10. **Social Media Conduct:** Students must not post any defamatory or disrespectful content regarding the institute or its members on social media. Any such behavior may lead to legal consequences and disqualification from placement support.

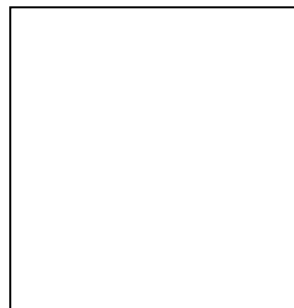
11. **Personal Grooming:** All students must maintain a clean and professional appearance. Improper grooming (e.g., unshaven face, dirty nails, or inappropriate hairstyles) will attract a fine of ₹100 per day.
12. **Damage to Property:** Any damage or loss of institute property caused by a student will be the financial responsibility of that student.
13. **Mandatory Participation:** Participation in industrial visits, adventure camps, mock interviews, college functions, sports, and social activities is compulsory.
14. **Academic Responsibilities:** Students must complete all assigned theory and practical work within the stipulated timeline. Incomplete or delayed submissions will not be accepted.
15. **Rule Violations:** Any student found violating these rules, especially after a formal show-cause notice, may face expulsion from the institute.

Declaration:

I have carefully read and understood the academic rules and regulations stated above. By signing below, I agree to abide by these rules and accept the terms and conditions set forth by the institute.



Usual Signature of the Applicant



Thumb Impression (Left Hand)

Place:..... Date:.....

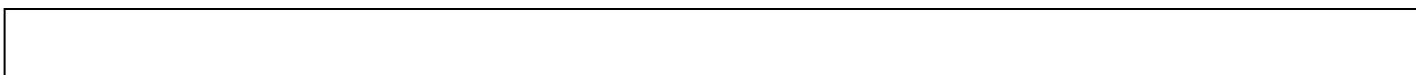
PARENT/GUARDIAN DECLARATION

I, Mr./Mrs. _____, parent/guardian of Mr./Ms. _____, hereby declare that all information provided in the admission form is true and correct.

I agree to ensure that my ward abides by all rules, regulations, and codes of conduct set by Suraksha India Institute of Fire and Safety (SIIFS). I accept full responsibility for payment of all academic and related expenses and will compensate for any damage caused by my ward.

I understand that the institute will not be liable for any injury, accident, or loss occurring during training, physical activity, or travel. I am aware that all fees paid are non-refundable under any circumstances.

I have read and accepted the student declaration and agree to cooperate with the institute in ensuring my ward's discipline and performance.



(Usual signature of the Parent/Guardian)

Place:..... Date:.....

MEDICAL FITNESS CERTIFICATE

This is to certify that I have examined **Mr./Ms.** _____, S/o or D/o _____, aged _____ years, and based on my examination, I find that he/she is **medically fit** for admission into the Fire and Safety course.

Physical Standards:

i) Height (without footwear) : _____ cm ii) Weight : _____ kg
iii) Chest (Normal) : _____ cm iv) Chest (Expanded) : _____ cm

Medical Standards:

<u>Parameter</u>	<u>Details</u>
a) Visual Acuity (with/without glasses)	_____
b) Colour Vision (Remarks)	_____
c) Hearing Ability (Both Ears)	Normal / Impaired (specify)_____
d) Respiratory System	Fit / Unfit (Remarks)_____
e) Cardiovascular Condition	Fit / Unfit (Remarks)_____
f) Musculoskeletal System	Normal / Any disability (specify)_____
g) Mental Health & Cognitive Status	Stable / Concerns (specify)_____
h) Any Chronic Illness (e.g., asthma, epilepsy, diabetes)	No / Yes (specify)_____

Conclusion:

The applicant is **Fit / Unfit** (strike off whichever is not applicable) to undergo the physical training and practical activities required in the Fire and Safety course.

Date : _____

Place : _____

Full Signature of Doctor with Registration No. & Seal

FOR OFFICE USE ONLY

Student Name	: _____	Enrolment No.	: _____
Fathers Name	: _____	Roll No.	: _____
Course Name / Code	: _____	Study Centre / Branch	: _____
Session / Academic Year::	: _____	Batch No.	: _____
Admission/Payment Date	: _____	Admission Amount Paid	: _____

Payment Mode (Cash / Online / Bank Transfer / UPI):_____ Transaction ID / Receipt No._____

Verified By: _____ Designation : _____

Signature: _____ Date : _____